

Republic of the Philippines
City/Municipality of _____
Province of _____
OFFICE OF THE BUILDING OFFICIAL

ARCHITECTURAL PERMIT

APPLICATION NO.

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AP NO.

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BUILDING PERMIT NO.

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BOX 1 (TO BE ACCOMPLISHED IN PRINT BY THE OWNER/APPLICANT)

OWNER/APPLICANT		LASTNAME		FIRSTNAME		MI.	TIN	
FOR CONSTRUCTION OWNED BY AN ENTERPRISE			FORM OF OWNERSHIP			USE OR CHARACTER OF OCCUPANCY		
ADDRESS	NO.	STREET	BARANGAY	CITY/MUNICIPALITY	ZIPCODE	TELEPHONE NO.		
LOCATION OF CONSTRUCTION		LOT NO.	BLK NO.	TCT NO.	TAX DEC NO.			
STREET		BARANGAY		CITY/MUNICIPALITY OF				
SCOPE OF WORK								
<input type="checkbox"/>	NEW CONSTRUCTION		<input type="checkbox"/>	RENOVATION _____		<input type="checkbox"/>	RAISING _____	
<input type="checkbox"/>	ERECTION		<input type="checkbox"/>	CONVERSION _____		<input type="checkbox"/>	ACCESSORY BUILDING/STRUCTURE _____	
<input type="checkbox"/>	ADDITION		<input type="checkbox"/>	REPAIR _____		<input type="checkbox"/>	OTHERS (Specify) _____	
<input type="checkbox"/>	ALTERATION		<input type="checkbox"/>	MOVING _____				

BOX 2 (TO BE ACCOMPLISHED BY THE DESIGN PROFESSIONAL)

<p>1. ARCHITECTURAL FACILITIES AND OTHER FEATURES PURSUANT TO BATAS PAMBANSA BILANG 344. REQUIRING CERTAIN BUILDINGS, INSTITUTIONS, ESTABLISHMENTS AND PUBLIC UTILITIES TO INSTALL FACILITIES AND OTHER DEVICES.</p>			
<input type="checkbox"/>	STAIRS	<input type="checkbox"/>	WASH ROOMS AND TOILETS
<input type="checkbox"/>	WALKWAYS	<input type="checkbox"/>	LIFT/ELEVATORS
<input type="checkbox"/>	CORRIDORS	<input type="checkbox"/>	RAMPS
<input type="checkbox"/>	DOORS ENTANCES & THRESHOLDS	<input type="checkbox"/>	PARKING AREAS
<input type="checkbox"/>		<input type="checkbox"/>	SWITCHES, CONTROL, BUZZERS
<input type="checkbox"/>		<input type="checkbox"/>	HANDRAILS
<input type="checkbox"/>		<input type="checkbox"/>	THRESHOLDS
<input type="checkbox"/>		<input type="checkbox"/>	FLOOR FINISHES
<input type="checkbox"/>		<input type="checkbox"/>	DRINKING FOUNTAINS
<input type="checkbox"/>		<input type="checkbox"/>	PUBLIC TELEPHONES
<input type="checkbox"/>		<input type="checkbox"/>	SEATING ACCOMODATONS
<input type="checkbox"/>		<input type="checkbox"/>	OTHERS (Specify) _____
<p>2. PERCENTAGE OF SITE OCCUPANCY</p> <p>PERCENTAGE OF BUILDING FOOTPRINT _____ %</p> <p>PERCENTAGE OF IMPERVIOUS SURFACE AREA _____ %</p> <p>PERCENTAGE OF UNPAVED SURFACE AREA _____ %</p> <p>OTHERS (Specify) _____</p>		<p>3. CONFORMANCE TO FIRE CODE OF THE PHILIPPINES (F. D. 1185)</p> <p>OTHERS (Specify) _____</p>	
<input type="checkbox"/>	NUMBER AND WIDTH OF EXIT DOORS	<input type="checkbox"/>	FIRE WALLS
<input type="checkbox"/>	WIDTH OF CORRIDORS	<input type="checkbox"/>	SMOKE DETECTORS
<input type="checkbox"/>	DISTANCE TO FIRE EXITS	<input type="checkbox"/>	EMERGENCY LIGHTS
<input type="checkbox"/>	ACCESS TO PUBLIC STREET	<input type="checkbox"/>	FIRE FIGHTING AND SAFETY FACILITIES

BOX 3

DESIGN PROFESSIONAL PLANS AND SPECIFICATIONS		
<p style="text-align: center;">_____ Date _____</p> <p style="text-align: center;">ARCHITECT (Signed and Sealed Over Printed Name)</p>		
Address		
PRC No		Validity
IAPOA No	O.R. No	Date Issued
PTR No.	Place Issued	Date Issued
TIN		

BOX 4

SUPERVISOR/IN-CHARGE OF ARCHITECTURAL WORKS		
<p style="text-align: center;">_____ Date _____</p> <p style="text-align: center;">ARCHITECT (Signed and Sealed Over Printed Name)</p>		
Address		
PRC No		Validity
IAPOA No	O.R. No	Date Issued
PTR No.	Place Issued	Date Issued
TIN		

BOX 5

BUILDING OWNER		
<p style="text-align: center;">_____</p> <p style="text-align: center;">(Signature Over Printed Name)</p> <p style="text-align: center;">Date _____</p>		
Address		
CTC No	Date Issued	Place Issued

BOX 6

WITH MY CONSENT LOT OWNER		
<p style="text-align: center;">_____</p> <p style="text-align: center;">(Signature Over Printed Name)</p> <p style="text-align: center;">Date _____</p>		
Address		
CTC No	Date Issued	Place Issued

BOX 7

RECEIVED BY:	DATE:
FIVE (5) SETS OF ARCHITECTURAL DOCUMENTS	
<input type="checkbox"/> 1. VICINITY MAP/LOCATION PLAN WITHIN A TWO-KILOMETERS RADIUS	<input type="checkbox"/> 8. DETAILS OF RAMPS, PARKING FOR THE DISABLED STAIRS FIRE ESCAPES, CABINETS AND PARTITIONS
<input type="checkbox"/> 2. SITE DEVELOPMENT PLAN	<input type="checkbox"/> 9. SCHEDULE OF DOORS AND WINDOWS
<input type="checkbox"/> 3. PERSPECTIVE	<input type="checkbox"/> 10. SCHEDULE OF FINISHES FOR FLOORS CEILINGS AND WALLS
<input type="checkbox"/> 4. FLOOR PLANS	<input type="checkbox"/> 11. ARCHITECTURAL INTERIOR
<input type="checkbox"/> 5. ELEVATIONS AT LEAST FOUR (4)	<input type="checkbox"/> 12. SPECIFICATIONS
<input type="checkbox"/> 6. SECTIONS AT LEAST TWO (2)	<input type="checkbox"/> 13. COST ESTIMATE
<input type="checkbox"/> 7. CEILING PLANS SHOWING LIGHTING FIXTURES AND DIFUSES	<input type="checkbox"/> 14. OTHERS (Specify) _____

BOX 8

PROGRESS FLOW					
	IN		OUT		PROCESSED BY:
	DATE	TIME	DATE	TIME	
ARCHITECTURAL DRAWINGS					
SPECIFICATIONS					
OTHERS (Specify)					

BOX 9

ACTION TAKEN:

PERMIT IS HEREBY ISSUED TO THE FOLOWING:

1. That under article 1723 of the civil Code of the Philippines, the architect(and engineer) who drew up the plans and specifications for the building/structure is responsible for damages if within fifteen (15) years from the completion of the building/structure, the same should collapse due to defect in the plans or specifications or defects in the ground. The engineer or architect who supervises the construction shall be solidarity liable with the contractor should the edifice collapse due to defect in the construction or the use of inferior materials.
2. That the proposed architectural works shall be in accordance with the architectural plans filed with this Office and in conformity with the latest Architectural Code of the Philippines, the National Building Code and its IRR.
3. That prior to any construction activity, a duly accomplished prescribed "Notice of Construction" shall be submitted to the Office of the Building Official.
4. That upon completion of the construction , the licensed full-time inspector and supervisor/in-charge of construction work shall submit the entry to the logbook duly signed and sealed to the building official including as-built plans and other documents, and shall also accomplish the Certificate of Completion stating that the architectural works conform to the provisions of the Architectural Code, the National Building Code and its IRR.
5. That this permit is null and void unless accompanied by the building permit.

PERMIT ISSUED BY:

BUILDING OFFICIAL
(Signature Over Printed Name)
Date _____